

June 12, 2003

**Professional Development Committee (PDC)
2002-2003 Activity Report to SAH Steering Committee**

Committee Members:

Patsy Whitney, Adrienne Baxter, Mary Carpenter, Melissa Rempfer, Denise Gobert
(interim Chair)

Committee Meetings: Second Wednesday of every month at 8:00am (or as needed)

Activities Summary:

Being that the committee was a newly formed SAH group, the committee had to first better define the role of the committee in terms of primary functions with the SAH.

With the aid of Lou Loescher-Junge in the SAH Dean's office the following roles were better defined along with committee activities for each item:

- Act as liaison among SAH students and faculty (Melissa Rempfer attends the SAH Student Senate meetings. The goal is to have a student representative on the PDC)
- Prepare a development plan based on a faculty survey in regards to internal and external initiatives, participant feedback, and professional trends and directions. (We need to constantly monitor the needs of the faculty: Should the PDC be represented at Faculty Senate meetings?)
- Coordinate professional development activities for faculty, and to some extent, for students. (Would like to sponsor "Professional Grand Rounds" with universal application to both students and faculty.)
- Select one representative from the SAH Faculty or staff to serve on the SAH Student Senate (Melissa Rempfer has served in that capacity.)
- Develop, recommend and review policies and documents related to student life in conjunction to the Student Senate. (Still need to have more student involvement in the PDC.)
- Review the policies and procedures for due process and student grievances with the SAH, and recommend changes to the Dean. (We have done a review already and now need to follow up to see how this is translated at the department level.)
- In conjunction with the Dean's office, assist with activities (as requested by the Dean's office) involved with New Student Orientation and the Spring Recognition Ceremony. (PDC was involved in the 2003 Spring Recognition Ceremony.)
- Review scholarship applications and make recommendations for scholarships, academic awards, and honors to the SAH Dean's office and/or appropriate agencies. (The committee was involved with student selections for three SAH scholarships during 2003: Dean's

Scholarship, Multicultural Student Scholarship, KUMC Medical Auxiliary Scholarship. In addition, the PDC has developed a list of contacts for each SAH program to better disperse information to students.)

Committee Goals for the upcoming 2003 – 2004 academic year:

1. The committee needs to foster more student participation on the SAH PDC.
– Action Goal: Have at a least one student involved in PDC meetings on a regular basis.
2. The committee needs to sponsor at least two events during each academic year utilizing the expertise of both local and out-of-state professionals.
- Action Goal: One spring and one fall event relating to needs-based professional topics.
3. The committee wants to explore the idea web-based scholarship information and application process for SAH students.
- Action Goal: Consult SAH Dean's office and the Diversity Committee which has a web-based information site under construction.

Respectfully Submitted:

Denise Gobert, PT, PhD
(Interim Chair)