

SAH Steering Committee Minutes 11/21/02

Present: Perri Cagle (Chair), Debby Daniels (Secretary), Lou Loescher-Junge, Jeff Radel, Mary Heise, Marcie Swift, Patsy Whitney

Absent: Susan Jackson, Jeff Gordon, Marilee Means

The following committee reports were presented:

Administrative Council: Per the Dean, there is a 90-day freeze on hiring new employees throughout the University. The budget for 2004 looks grim as well. The SAH Holiday party is December 12.

Academic Affairs: No report

Promotion/Tenure: Committee's review of the two applicants should be complete by the first week in December,

Diversity: Committee is sponsoring a career fair on December 18th for 5th grade students at Banneker Elementary.

Elections: No report

Research: There were no shared equipment grant submissions. The committee is soliciting recommendations for keynote speakers for faculty day.

Professional Development: This committee is reviewing SAH student grievance procedures for each department. There was a suggestion that scholarship application packets could be put on the SAH website; there was some discussion about completing applications on-line.

Old Business: Brief discussion of the Dean's performance review, as well as the department chairs' performance reviews.

New Business: Perri Cagle discussed her participation in the Board of Regents meeting.

Upcoming meeting dates: 1/23/03, 2/27/03, and 4/24/03. Faculty assembly is 12/4/02.

Submitted by Debby Daniels
SAH Steering Committee Chair