

SAH Steering Committee Minutes 2/27/03 / approved 4-24-03

Present: Perri Cagle (chair), Debby Daniels (secretary), Mary Hise, Jeff Radel, Susan Jackson, Marilee Means

Absent: Lou Loescher-Junge, Patsy Whitney, Mike Gordon, Marcie Swift

The February 2003 meeting of the SAH Steering committee was called to order at noon on Thursday, February 27, 2003.

Minutes of the December and January meetings were approved.

The following committee reports were presented:

Administrative Council: The Dean is working with the chairs on budget reductions. The scholarship information has been put on the SAH website. There will be an increase in alumni dues, \$5 of which will be returned to the departments for alumni related activities. Dr. Lisa Stehno-Bittel has been named Interim Chair of Physical Therapy. HIM faculty offices and computer lab and RC teaching lab have been moved to Taylor. The undergraduate programs are working on a Management core course that will be taught over the Internet.

Academic Affairs: No meetings, and no report required at this time.

Promotion/Tenure: Committee presented two positive recommendations for faculty promotion and tenure; recommendations forwarded to the Chancellor's office.

Diversity: No report.

Elections: Irina Smirnova has been recommended to fill the opening on the Diversity Committee. Wen Liu has been recommended to serve on the Research Committee. Pat Pohl continues to be on the Academic Affairs Committee. Calls for nominations are out and due back by the end of February.

Research: The Guidelines for SAH Research Proposals are available on the SAH website. To find the guidelines, look under Faculty Resources, then Documents, the research Grant Application. This year the proposals are due by 5pm on Friday, May 2, to Mary Hise, Chair.

Professional Development: No report.

Old Business: The process of the Dean's performance review is ongoing. Chair performance reviews are also in process.

New Business: There are no dates yet for Professional Development. Perri Cagle reviewed her participation in Board of Regents meetings. There will be two awards per year/per institution for faculty accomplishments.