

**UNIVERSITY OF KANSAS SCHOOL OF ALLIED HEALTH
STEERING COMMITTEE MINUTES
February 14, 2007 ♦ 12:00 Noon – 1:00pm**

Attendance: Christita Weber, Chair; Jeff Radel, Omar Ahmed, Karen Kuphal, Adrienne Baxter, Marc Fey, Mary Pat Gilbert, Eric Elsinghorst, Venus Ward. Recorder: Lisa Erter

WHAT	WHO	REPORT/DISCUSSION	ACTIONS/RECOMMENDATIONS
Announcements	C. Weber	<p>Indicated she would be attending the Faculty Senate Steering on February 28, and asked that someone stand in for her during Faculty Assembly on that date. She also noted that she would be on vacation the last week of March.</p> <p>Susan Carlson to report on the SAH Discussion Group during the Faculty Assembly</p> <p>Christine Adams from Endowment will make a presentation at the April 25 Faculty Assembly. The next Steering meeting is schedule for April 11.</p>	
Research Committee	E. Elsinghorst	<p>The Committee is working on strategies to enhance the exchange of information between Departments. Short reports will be given during Faculty Assembly meetings, as well as a SAH/SoN lecture series which will feature outside lecturers or senior investigators.</p> <p>A 1-hour symposium is planned which will rotate to various departments with focus on their research projects. The Committee is considering one symposium each semester. A broadcast email to faculty is being considered to solicit issues or potential concerns to be addressed.</p>	Recorder, Lisa Erter to coordinate issues. Eric will speak with Lou Loescher-Junge regarding this issue.
	O. Ahmed	<p>OT doctoral students have been recognized by the NIH. The Diversity Committee will assist the in developing pre-doctoral Award.</p>	

	<p>K. Davis</p>	<p>New SAH brochures with more emphasis on undergrad and graduate programs were distributed. The brochures will assist Lawrence advisors on entry-level programs.</p> <p>Information regarding school policy was distributed prior to the meeting. Mr. Davis inquired whether departments have individual policies or if all departments conformed to uniform school-level policies and if so, which Committee is responsible for these policies.</p> <p>Discussion followed regarding several student policies and the need for structure within each department to manage such policies and mechanisms for policy change. Advisors in each department need structure, primarily for undergrad issues.</p>	<p>Recorder, Lisa Erter to ask Lou Loescher-Junge whether this issue should be addressed by Dept. Chairs at Admin Council.</p>
<p>Next Meeting: March 14, 2007</p>			