

**University of Kansas School of Allied Health  
STEERING COMMITTEE MEETING  
MINUTES  
February 5, 2008, 8:30 – 9:30 a.m., G011 SoN**

In attendance: Marc Fey, Chair, Susan Carlson, Peggy Waggoner, Jeff Radel, Susan Jackson, Lou Loescher-Junge, Beth Gregg, Omar Ahmad, Perri Cagle and Jennifer Keeton  
Absent: Deb Sullivan, Christita Weber

Issue/Topic and Person	Discussion Summary	Action Required	Person Responsible
1) Call to Order and Review of Minutes – M. Fey	<ul style="list-style-type: none"> <li>● The meeting was called to order at 8:35 a.m.</li> <li>● The minutes were approved with one change by general consent.</li> </ul>		
2) Committee Reports	The Committee representatives provided the following reports:		
A. APT – J. Radel	<ul style="list-style-type: none"> <li>● The Committee reviewed a candidate, made a recommendation, and passed that information on to the Dean’s office.</li> </ul>		
B. Professional Development – S. Jackson	<ul style="list-style-type: none"> <li>● Information about award nominations have gone out.</li> </ul>		
C. Research – S. Carlson	<ul style="list-style-type: none"> <li>● The School of Allied Health needs two representatives, preferably tenured, for the KUMC faculty concerns committee.</li> <li>● The main job of the Committee this year has been supplying speakers for the Faculty Assembly meetings. The February 14 speaker is Omar Ahmad.</li> </ul>	Carlson will email steering committee members about possible Concerns Committee members . Steering will decide on appointees over email.	Carlson
D. Election – P. Waggoner	<ul style="list-style-type: none"> <li>● The Committee is working with Terry Erisman to distribute the request for nominations that will go out this month. Elections will run through March and end April 1. Voter response has been high (with 59/77 eligible faculty casting a vote at the time of this meeting).</li> <li>● Discussion pertaining to faculty eligibility included using the model of the greater KUMC Faculty Assembly method of determining eligible voting faculty Sept. 1 of each year.</li> <li>● Additional discussion made clear that the certificate programs faculty are not eligible to vote, given current</li> </ul>	At the next Steering Committee meeting ,Lou Loescher-Junge will present an overview of the Certificate Programs so that the Committee may discuss. ramifications of including the certificate program instructors in the voting process.	Lou Loescher-Junge

	voting criteria.		
<b>E. Faculty Practice – P. Cagle</b>	<ul style="list-style-type: none"> <li>Two proposed clinical awards have been discussed in the Faculty Practice Committee. The first is a student award and the second is a clinical faculty award. The Committee brought this issue before the Steering Committee for feedback. Issues discussed by Steering Committee members included: <ol style="list-style-type: none"> <li>For the student award, the Committee must develop the forms and make them available to begin taking applications during the Spring semester 2009. Concern over the deadline was discussed since it is close to the end of the school year.</li> <li>For the faculty award, Steering Committee members expressed concern over the type of research that would qualify for this award and whether or not an award should be made each year if the quality of research was not suitable. Also, a faculty award already exists and at times, it is difficult to find a suitable candidate for that award. Several Steering Committee members expressed a desire for monies to go toward student awards first.</li> </ol> </li> </ul>	<b>The Faculty Practice Committee will review the application forms and will present a draft for discussion at the next Steering Committee Meeting</b>	<b>P. Cagle</b>
<b>F. Acad. Affairs – B. Gregg</b>	<ul style="list-style-type: none"> <li>No activity for the Committee at this time.</li> </ul>		
<b>G. Diversity – O. Ahmad</b>	<ul style="list-style-type: none"> <li>The Diversity Committee will be losing several members so it is imperative that replacements are identified prior to the current chair's term ending.</li> </ul>	<b>Waggoner will examine the nominations from the last election to determine whether acceptable candidates are available. If not, the Committee will proceed to identify and appoint new Diversity Committee members.</b>	<b>Waggoner</b>
<b>3) Agenda for Faculty meeting February 14</b>	<ol style="list-style-type: none"> <li>Approval of Minutes</li> <li>Committee Reports</li> <li>Report on balloting and SAH Faculty voting process</li> <li>Dean's Comments</li> <li>Research Presentation – Omar Ahmad</li> </ol>		
<b>4) Adjournment</b>	<ul style="list-style-type: none"> <li>The meeting adjourned at 9:34 a.m. The next meeting is March 4 from 8:30-9:30 a.m. in SON GO11. Subsequent Steering Committee dates are April 8 and May 6 at the</li> </ul>		

	same time and location.		
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